

## THEME 8 DIGITAL ERA WRITING SKILL (COUNT ME IN)

### **A. Fill in the blanks with a word of your own. Make true sentences.**

1. \_\_\_\_\_ is a team sport which people like very much.
2. \_\_\_\_\_ is one of my friends who can speak English fluently.
3. \_\_\_\_\_ is a place where I feel good.
4. The school subject which I like best is \_\_\_\_\_
5. The best time of my day is \_\_\_\_\_ when I feel relaxed.

### **B. Write a cause and effect paragraph about the importance of netiquette.**

Topic sentence: \_\_\_\_\_

First cause/effect : \_\_\_\_\_

Second cause/effect: \_\_\_\_\_

Concluding sentence: \_\_\_\_\_

e.g. In the professional world and throughout our education, it is very important to follow the e-mail netiquette rules.

First of all, if we want people to take us seriously, we should show that in our e-mails by being polite, professional, and by following punctuation and grammar rules. If we don't do that, people might think we are disrespectful and not serious. As a result, our correspondence cannot be beneficial for us.

Second, when we follow the e-mail netiquette rules, such as using a formal language, we express our ideas and / or requests clearly. This prevents misunderstandings between us and the people we are writing to.

In conclusion, following the e-mail netiquette rules is vital to earning a good reputation and explaining ourselves clearly.